**Assessment Committee MEETING AGENDA**

**Date**: January 24, 2022| **Time**: 12-1PM | **Location**: ZOOM | **Recorder**: Elizabeth Carney

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|  **COMMITMENTS** |
|  **Date** |  **Who** |  **What** | **Committed To** | **When** |
| 1-10-221-10-22 | ElizabethAll | Report templates; sabbatical issue | Make edits to report and plan template for 2022. Draft a document about sabbatical and program assessmentRead “A New Decade for Assessment” | By Jan 24 Before Feb 7 meeting |
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|  **­ Topic/Item** | **Facilitator**  | **Allotted Time** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
| **Reporting Requirements for next Fall**  | Elizabeth | 10 min | Follow-up on last meeting.Review edits to forms. Talk about asking for curriculum maps. Talk about due date. | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| **Sabbatical and Program Assessment** | Elizabeth | 10 min | Follow-up on last meeting.Review draft. Next step? | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| **Committee review of alternative report responses** | Elizabeth | 30 min | Worktime: Review alternative report responses, looking for themes, meaning, and how this can inform our work and our reporting  | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |



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|  **FUTURE AGENDA ITEMS FOR MEETINGS** |
| **Topic/Item** | **Facilitator** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
| Rubric for assessment process (cont. from Fall term)Year 7 Accreditation ReportRelated Instruction Assessment |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
|  **Upcoming Meeting Dates** | **Start Time** | **End time** |  **Location**  |
| Feb. 7, March 7 | 12:00 | 1:00 | Zoom |
| **MEMBERS** | Jennifer Bown, Elizabeth Carney, April Chastain, Jil Freeman, Shalee Hodgson, Jason Kovac, Kelly Mercer, Dave Mount, Lisa Nielson, Lisa Reynolds, Ashley Sears, Yvonne Smith, Mary Jean Williams **Start time Location**  |